

# Alexandra Community Health Centre Financial Statements

and Independent Auditor's Report thereon For the year ended March 31, 2023



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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Alexandra Community Health Centre

### **Opinion**

We have audited the financial statements of Alexandra Community Health Centre (the Entity), which comprise:

- the statement of financial position as at March 31, 2023
- the statement of operations and changes in fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2023, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our auditor's report.



We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.



#### We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
  - The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity's to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPHY LLP

**Chartered Professional Accountants** 

	General Funds					
				Capital	2023	2022
	Operating	Sustainability	Total	Fund	Total	Total
	\$	\$	\$	\$	\$	\$
Assets						
Current						
Cash	669,755	-	669 <i>,</i> 755	389,897	1,059,652	2,366,791
Investments (note 3)	6,687,399	-	6,687,399	-	6,687,399	1,704,158
Accounts receivable (note 8)	1,337,223	-	1,337,223	13,038	1,350,261	1,691,215
Prepaid expenses	147,786	-	147,786		147,786	119,924
	8,842,163	-	8,842,163	402,935	9,245,098	5,882,088
Deposits	68,865	-	68,865	-	68,865	68,865
Investments (note 3)	_	5,033,746	5,033,746	-	5,033,746	6,143,289
Capital assets (note 4)		-	<u> </u>	1,697,649	1,697,649	1,429,067
	8,911,028	5,033,746	13,944,774	2,100,584	16,045,358	13,523,309
Liabilities						
Current						
Accounts payable and accrued						
liabilities (note 8)	3,080,826	-	3,080,826	-	3,080,826	2,006,420
Deferred revenue (note 5)	5,830,202	-	5,830,202	-	5,830,202	3,242,161
Restricted contribution (note 6)	-	585,000	585,000	-	585,000	585,000
	8,911,028	585,000	9,496,028	-	9,496,028	5,833,581
Deferred revenue (note 5)		2,033,334	2,033,334		2,033,334	2,700,000
	8,911,028	2,618,334	11,529,362	-	11,529,362	8,533,581
Fund balances			_			
Invested in capital assets	-	-	-	1,697,649	1,697,649	1,429,067
Restricted (note 7)	-	2,415,412	2,415,412	402,935	2,818,347	3,560,661
	-	2,415,412	2,415,412	2,100,584	4,515,996	4,989,728
	8,911,028	5,033,746	13,944,774	2,100,584	16,045,358	13,523,309

Commitments (Note 9)

See accompanying notes to the financial statements.

On behalf of the Board of Directors

Chair, Board of Directors

Chair, Finance and Audit Committee

Janice Anderson

# Alexandra Community Health Centre Statement of Operations and Changes in Fund Balances For the year ended March 31, 2023, with comparative information for 2022

	General Funds					
				Capital	2023	2022
	Operating	Sustainability	Total	Fund	Total	Total
	\$	\$	\$	\$	\$	\$
Revenue						
Government						
Provincial	11,485,648	-	11,485,648	2,821	11,488,469	16,269,451
Federal	503,014	-	503,014	8,142	511,156	254,291
Municipal	1,489,813	-	1,489,813	23,680	1,513,493	1,014,336
Community support						
Calgary Homeless Foundation	9,747,931	-	9,747,931	13,878	9,761,809	10,193,920
United Way of Calgary	443,610	-	443,610	-	443,610	494,542
Other fundraising	4,653,231	-	4,653,231	171,850	4,825,081	4,362,191
Cost recoveries (note 8)	719,752	-	719,752	, -	719,752	701,300
Interest and other	548,209	197,659	745,868	13,405	759,273	401,136
Gain on disposal of capital assets	, -	, -	, -	60,817	60,817	16,486
·			_	<del></del>		
	29,591,208	197,659	29,788,867	294,593	30,083,460	33,707,653
Expenses						
Program salaries and benefits	13,293,652	-	13,293,652	-	13,293,652	14,817,706
Physicians	5,957,423	-	5,957,423	_	5,957,423	5,563,668
Programs	3,545,399	-	3,545,399	_	3,545,399	3,279,733
Contribution to Homeless Housing						
Society of Calgary (note 8)	1,249,550	-	1,249,550	-	1,249,550	1,351,875
Facilities	2,056,893	-	2,056,893	_	2,056,893	4,139,870
Administration	4,128,827	-	4,128,827	_	4,128,827	4,043,398
Amortization		-	<u> </u>	325,448	325,448	429,491
	30,231,744	-	30,231,744	325,448	30,557,192	33,625,741
(Deficiency) excess of revenue over						
expenses	(640,536)	197,659	(442,877)	(30,855)	(473,732)	81,912
Fund balances, beginning of year	-	2,858,289	2,858,289	2,131,439	4,989,728	4,907,816
Interfund transfer note 2(a)(ii)	640,536	(640,536)				

See accompanying notes to the financial statements.

For the year ended March 31, 2023, with comparative information for 2022

	2023 \$	2022 \$
Cash provided by (used in)	*	*
Operating activities (Deficiency) excess of revenue over expenses Items not affecting cash	(473,732)	81,912
Amortization Gain on disposal of capital assets	325,448 (60,817)	429,491 (16,486 <u>)</u>
Change in non-cash working capital items	(209,101)	494,917
Accounts receivable Prepaid expenses Deposits	340,954 (27,862) -	97,071 72,819 (1,980)
Accounts payable and accrued liabilities Deferred revenue	1,074,406 1,921,375	(361,012) (197,132)
	3,099,772	104,683
Investing activities Purchase of capital assets Proceeds from disposition of capital assets Proceeds on sale of investments Purchase of investments	(609,825) 76,612 300,000 (4,173,698)	(364,762) 46,634 - (565,389)
Change in cash	(4,406,911) (1,307,139)	(883,517) (778,834)
Cash – beginning of year	2,366,791	3,145,625
Cash – end of year	1,059,652	2,366,791
Cash is comprised of Cash Restricted cash	\$ 934,756 <u>124,896</u> 1,059,652	\$ 2,294,673 72,118 2,366,791

See accompanying notes to the financial statements.

#### 1. Nature of operations

Alexandra Community Health Centre ("The Alex") is incorporated under the *Alberta Societies Act*. It is a not-for-profit and registered charity exempt from income taxes under section 149(1) of the Income Tax Act. The Alex is a health and social services organization that has provided integrated and accessible supports and thoughtful, comprehensive care to Calgarians for 50 years. With a full complement of health, housing, and community programs, The Alex is a hub of supports and outreach services for people who are experiencing poverty, trauma, social isolation, or health challenges, including addiction.

#### 2. Significant accounting policies

The financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

#### (a) Fund Accounting

Activities of The Alex are segregated in the following funds:

#### (i) Operating fund

The Operating Fund accounts for The Alex's program delivery and administrative activities. This fund reports unrestricted resources, restricted operating grants, and other internally restricted amounts required for ongoing operations.

#### (ii) Sustainability fund

The Sustainability Fund accounts for resources intended to ensure the continued operating activities of The Alex. This fund includes externally restricted funds for specific programs as well as unrestricted operating surpluses that may be utilized to support operating deficits and future projects.

#### (iii) Capital fund

The Capital Fund accounts for the assets, liabilities, revenues, and expenses related to The Alex's capital assets. This fund reports both internally and externally restricted funds.

#### (b) Revenue recognition

The Alex follows the restricted fund method of accounting. Restricted contributions related to general operations are deferred and recognized as revenue of the Operating or Sustainability Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund, or if no restricted fund exists, they are recognized in the Operating Fund using the deferral method of accounting.

Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### 2. Significant accounting policies (continued)

#### (b) Revenue recognition (continued)

Government and Community Support revenues are recognized when the related service is provided. Cost recoveries are recognized when received as part of program delivery. Interest income is recognized as revenue of the appropriate fund when earned on accrual basis.

#### (c) Cash

Cash is comprised of restricted and non-restricted cash on hand and balances with banks.

Restricted cash consists of the balance in a separate bank account as required by Alberta Gaming Liquor and Cannabis related to gaming proceeds. These funds are restricted to specific uses within a specified timeframe.

#### (d) Investments

Investments are comprised of restricted and non-restricted investments, other than cash, and have an initial maturity of less than twelve months. Investments that are not held for meeting current cash commitments are classified as long term.

#### (e) Capital assets

Capital assets are recorded at cost and are amortized over the estimated useful life on a straight-line basis as follows:

Clinical equipment	5 years
Computer hardware and software	4 years
Furniture and equipment	10 years
Leasehold improvements	length of lease
Mobile health units	10 years
Vehicles	5 years

Capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable and exceeds its fair value. When an asset's carrying amount exceeds its fair value, an impairment loss is recognized. Assets under construction are not amortized until they are available for use.

#### (f) Leases

Leases are classified as capital or operating leases. A lease that transfers substantially all of the benefits and risks incident to ownership of property is classified as a capital lease. All other leases are accounted for as operating leases wherein rental payments, including rent free periods and inducements are expensed on a straight-line basis over the lease term.

#### 2. Significant accounting policies (continued)

#### (g) Measurement uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

Items subject to significant management estimates include the collectability of accounts receivable and the useful life and recoverable value of capital assets.

Under the terms of the contracts with various funding agencies, unspent funds may be repayable in the current or following year. Management estimates the amount that is likely to be repaid to the funding agencies and records this in accounts payable and accrued liabilities and as a reduction to program-based funding. The funding agencies may approve the retention of these funds for its specified purpose or may request the amount be repaid. The actual amount repaid or required to be repaid to funding agencies may differ from management's estimate as the calculation of excess funds is determined by the funding agencies after year end.

Any differences in the amounts recovered or paid from the amounts accrued are recorded in the year recovered as program-based funding or as a reduction of program-based funding. By their nature, these estimates are subject to measurement uncertainty. The effect on the financial statements of these changes in estimates, for future periods, could be significant.

#### (h) Financial instruments

#### (i) Measurement

The Alex recognizes its financial instruments when it becomes party to the contractual provisions of the financial instrument. The Alex initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions that are measured at the exchange amount. The Alex subsequently measures all its financial assets and financial liabilities at amortized cost, except as otherwise stated. Financial assets measured at amortized cost include cash, accounts receivable, investments, and deposits. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

#### (ii) Impairment

Financial assets measured at cost or amortized cost are tested for impairment, at the end of each year, to determine whether there are indicators that the asset may be impaired. The amount of the write-down, if any, is recognized in excess (deficiency) of revenue over expenses. A previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting an applicable allowance account. The reversal may be recorded, provided it is no greater than the amount that had been previously reported, as a reduction in the asset and it does not exceed original cost. The amount of the reversal is recognized in excess (deficiency) of revenue over expenses.

# Alexandra Community Health Centre

**Notes to Financial Statements** 

March 31, 2023, with comparative information for 2022

#### 2. Significant accounting policies (continued)

#### (h) Financial instruments (continued)

#### (iii)Transaction costs

Financial instruments that are subsequently measured at cost or amortized cost are adjusted by the transaction costs and financing fees, which are directly attributable to their origination, issuance, or assumption. These costs are amortized using the straight-line method.

#### (i) Donated services and materials

A substantial number of volunteers contribute a significant amount of time each year. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements. Gifts in kind are recognized as revenue and an expense, when the value can be reasonably determined, and The Alex would have to otherwise purchase these items for use in the normal course of operations.

#### 3. Investments

As of March 31, 2023, investments are held in two notice demand savings accounts with interest rates of 5.05% (prime less 1.65%) and 5.15% (prime less 1.55%), (2022 – interest rates of 1.05% and 1.15%, respectively) per annum and a minimum withdrawal notice period of 31 to 90 days, respectively. Although balances are held in short-term investment accounts, the investments held in the sustainability fund are classified as non-current as it is management's intention not to use these investments in the short-term period.

#### 4. Capital assets

	Cost \$	Accumulated Amortization \$	2023 Net Book Value \$	2022 Net Book Value \$
Clinical equipment	216,935	189,297	27,638	30,501
Computer hardware and software	880,928	713,913	167,015	210,342
Furniture and equipment	524,376	247,305	277,071	278,037
Leasehold improvements	1,504,101	1,242,677	261,424	312,933
Mobile health units	1,005,318	241,428	763,890	233,099
Vehicles	193,618	116,688	76,930	16,455
Assets under construction	123,681	-	123,681	347,700
_	4,448,957	2,751,308	1,697,649	1,429,067

#### 5. Deferred revenue

Deferred revenue represents resources for operations received in one period that will be utilized in a subsequent period, as well as externally restricted contributions that were not spent as at March 31, 2023.

Changes in the deferred revenue balance are as follows:

	2023 \$	<b>2022</b> \$
Balance – beginning of year	5,942,161	6,139,293
Revenue received	31,710,242	32,800,901
Recognized as revenue	(29,788,867)	(32,998,033)
Balance – end of year	7,863,536	5,942,161
Deferred revenue – operating	5,830,202	3,242,161
Deferred revenue – sustainability	2,033,334	2,700,000

Deferred revenue - sustainability represents funds that have been allocated to ensure the long-term sustainability for the Community Food Centre of \$1,533,334 (2022 - \$2,200,000) and \$500,000 (2022 - \$500,000) for the Dental Health Bus.

#### 6. Restricted contribution

In 2013, The Alex received a contribution of \$585,000 from the City of Calgary. The original principal of the grant is required to remain intact while any interest income is to be used to fund the ongoing lifecycle costs and expenses for The Alex's Children's Dental Health Program (the "Program").

The grant had a ten-year term which automatically renews in perpetuity unless The Alex defaults on its obligations; the agreement is terminated by either party; or the City of Calgary demands repayment with six months notice. Consistent with prior years, The Alex is not in default of its obligations and all income generated from the grant has been used to fund the Program.

#### 7. Restricted funds

Restricted funds include both externally restricted funds which are restricted to use by donors, and internally restricted funds which are restricted to use by the Board of Directors.

Sustainability fund		
	2023 \$	2022 \$
Internally restricted	2,415,412	2,858,289

These funds were restricted by the Board of Directors to ensure adequate cash flow and sustainability of programming and future projects.

Capital fund	2023 \$	2022 \$
Internally restricted Externally restricted	402,935 	408,909 293,463
	402,935	702,372

The internally restricted funds were restricted by the Board of Directors for the funding of capital assets. The externally restricted funds were restricted by an anonymous donor for the purchase of a Dental Health Bus.

#### 8. Related party transactions

Homeless Housing Society of Calgary ("the Society") was incorporated under the *Alberta Societies Act* as a not-for-profit organization. The Society is under common management and pays rent and other client expenses on behalf of clients of The Alex so is considered controlled by The Alex for accounting purposes.

The Society is not consolidated in these financial statements. The Alex reports condensed financial information of this controlled not-for-profit organization as follows:

	<b>2023</b> \$	2022 \$
Statement of Financial Position		
Total assets Total liabilities	448,960 (193,212)	442,298 (97,986)
Net assets	255,748	344,312
Statement of Operations		
Contributed by The Alex Other revenue Revenue	1,249,550 756,657 2,006,207	1,351,875 707,477 2,059,352
Expenses	2,094,771	2,117,107
Deficiency of revenue over expenses	(88,564)	(57,755)
Cash provided by (used in) Operating activities Investing activities	34,856 (51)	(64,297) (51)

Accounts receivable includes \$136,344 (2022 - \$32,289) receivable from the Society and accounts payable and accrued liabilities includes \$nil (2022 - \$49,569) payable to the Society. Cost recoveries include \$361,078 (2022 - \$370,683) from the Society. All related party transactions are in the normal course of operations and are recorded at the exchange amount, which is the amount agreed upon by the parties.

#### 9. Commitments

The Alex has operating lease commitments in the normal course of its operations on property over the next five years as follows:

	\$
2024	1,150,675
2025	775,297
2026	777,868
2027	742,164
2028	742,164
Thereafter	3,216,044

#### 10. Financial instruments

The Alex is exposed to the following significant financial risks:

#### (a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Alex is exposed to credit risk relating to cash and investments which is mitigated by depositing funds with major Canadian financial institutions. The Alex is exposed to credit risk relating to accounts receivable, which is influenced by the individual characteristics of each debtor. The Alex has no significant concentration of credit risk with any one party and limits its exposure to credit risks by dealing with only credit worthy organizations. Management does not expect any debtor to fail in meeting their obligations.

#### (b) Liquidity risk

Liquidity risk is the risk that the Alex will encounter difficulty in meeting obligations associated with financial liabilities. The Alex is not exposed to significant liquidity risk as The Alex's practice is to retain sufficient cash to fund its current obligations.

#### (c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices, whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. Market risk is comprised of currency risk, interest rate risk, and other price risk.

Interest rate risk is the only market risk considered potentially significant to The Alex through interest earned on its investments in Notice Demand Savings Accounts.

There is no significant change in the risk exposure from the prior year.

## March 31, 2023, with comparative information for 2022 $\,$

#### 11. Housing programs

Abbeydale Place and The Prelude are place-based supportive housing programs offering 24-hour care and services. Participants are supported with psychiatric and addiction care, and medical recovery.

HomeBase and Pathways to Housing are scattered-site programs supporting the chronically homeless, by providing intensive case management while housing people within the community.

Pathways Assertive Outreach (PAO) is a non-housing support service that is an evidenced-based Assertive Community Treatment team.

The following table summarizes the financial results of The Alex's housing programs:

Revenue	Abbeydale Place 2023 \$	The Prelude 2023 \$	HomeBase 2023 \$	Pathways to Housing 2023 \$	PAO 2023 \$
Calgary Homeless Foundation	1,004,330	1,020,700	2,703,720	4,964,160	315,180
Expenses					
Start-up costs	26,510	17,485	-	-	-
Staff costs	764,857	734,601	1,363,138	2,553,349	247,932
Client costs	84,494	130,097	1,025,196	1,746,679	35,192
Administration costs	94,433	96,060	270,360	496,410	31,518
	970,294	978,243	2,658,694	4,796,438	314,642
Excess of revenue over expenses	34,036	42,457	45,026	167,722	538
	Abbeydale Place	The Prelude	HomeBase	Pathways to Housing	PAO
	2022	2022	2022	2022	2022
	\$	\$	\$	\$	\$
Revenue					
Calgary Homeless Foundation	861,300	878,260	2,658,910	5,187,270	-
Expenses					
Staff costs	681,210	661,719	1,279,543	2,672,887	-
Client costs	93,274	127,408	1,056,843	1,901,095	-
Administration costs	86,124	87,822	265,886	518,713	<del>-</del>
	860,608	876,949	2,602,272	5,092,695	
Excess of revenue over expenses	692	1,311	56,638	94,575	-

# Alexandra Community Health Centre

**Notes to Financial Statements** 

March 31, 2023, with comparative information for 2022

#### 12. Fundraising expenses

The Alex paid \$273,658 (2022 - \$354,309) as remuneration to employees whose principal duties involve fundraising and \$27,713 (2022 - \$65,032) of expenses incurred for the purpose of soliciting donations.

#### 13. Comparative figures

The prior year comparative figures have been reclassified to conform to the current year's presentation to improve comparability to peers and understandability for users. The reclassifications had no impact on (deficiency) excess of revenues over expenses, total assets, liabilities or net assets.